



Weekly Information & Communication



Weekly WIC Newsletter

July 3, 2017

Funding Formula and Contracting Update

An email was sent to identify WIC contract liaisons and other WIC key leaders with the funding formula and some contract paperwork on 6/25/17. Please note that the [contract worksheet 1](#) and [contract worksheet 2](#) need to be completed and sent back to the State Office no later than July 14th. Information in these worksheets will be used to draft your FFY 18 contracts and is vital to keeping our records updated.

One change to highlight is that we are requesting RD agreements (MOUs, plans or sub-contracts) by September 30th, rather than the November 15th date of previous years. We have found that the extended timeline resulted in a lack of compliance with this expectation and we often never received them.

We will be sending out your local agency data, nutrition plans, breastfeeding plans, and outreach plans in July, and will request to have all of these completed and sent back, with the RD agreements, no later than Sept. 30th.

WIC Work Group July 13-14th

We will be holding our next WIC Work Group meeting July 13-14th (starting mid-morning the 13th and ending mid-day the 14th to allow for travel). I have received some RSVPs for observers, but would like to ask if anyone else is planning to come and observe, please RSVP to kqirard@mt.gov by July 7th. We will be hosting meals and snacks, and setting up the room accordingly.

Our draft agenda will include the following topics: Revision of the Nutrition Assessment Questions, New Prescription Form review, Website review & feedback, Food List review (booklet sample), and planning for upcoming quality improvement projects in FFY 18.

July Time Study Month

July is the start of another Time Study month. Please start recording your hours worked Monday, July 3rd. If you have any questions, please contact [Kelly](#) at 444-0909.

Annual Civil Rights Training

As a reminder, the annual civil rights training is due August 31st. All WIC staff must login into E-Learn and select the civil rights training module. If you need assistance logging into E-Learn please contact [Dick](#) or [Lacy](#) at the state office. You will **not** have to submit the sign in form to the state office; this will be tracked electronically going forward.

eWIC Information

eWIC is fast approaching! Local agency staff have had great questions regarding eWIC. Each agency has a [Super User\(s\)](#) who have been on monthly conference calls. These Super Users are meant to be contact people for the State Office and for locals. A lot of the state staff are traveling, conducting trainings, etc. so please reach out to the Super User in your area for additional information regarding eWIC. Thanks!

Montana Food Bank Network Job Opening

The Montana Food Bank Network has a job opening for a [Policy Coordinator Position](#). To apply, individuals can go through the [Job Service website](#) or submit a resume and cover letter to Gayle Carson, gcarlson@mfbn.org by July 14th.

Health Hero Award Nominations

Eat Right Montana (ERM) and Montana Action for Healthy Kids (AFHK) would like you to please consider submitting nominations for their Health Hero Award. The deadline is July 14th, 2017. Please see the [attached application](#), and click [here](#) for more details.

Online Webinar or Video Streaming Nutrition Training

A free webinar on *Nutrition Strategies for Feeding Infants and Toddlers* will be available to view on July 25th.

The *National Maternal and Infant Nutrition Intensive Online Course* streaming video will be available for viewing September 1 to November 30, 2017. You can register now. Cost is \$25.

For more information on registration for either one, please [see the details](#).

Weekly Risk Code Highlight

[Risk Code 428](#) Dietary Risk Associated with Complementary Feeding Practices is defined as an infant or child who has begun to or is expected to begin to 1) consume complementary foods and beverages, 2) eat independently, 3) be weaned from breast milk or infant formula, or 4) transition from a diet based on infant/toddler foods to one based on the *Dietary Guidelines for Americans*, is at risk of inappropriate complementary feeding.

A complete nutrition assessment, including for risk #411 or #425 must be complete prior to assigning this risk. This risk code can be assigned with other risk criteria.

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